Learning Objectives

• Know where to find the DataQs Analyst Guide on the DataQs website
• Recognize changes in the newest version of the Guide
• Understand the fundamentals of addressing RDRs
• Be prepared to utilize best practices for resolving RDRs
Agenda

- Overview of DataQs
- Review of DataQs users
- Update on DataQs Analyst Guide
- Fundamentals of Addressing RDRs using DataQs
What Is DataQs? Why Do We Have It?

• DataQs – https://dataqs.fmcsa.dot.gov/
  
  • The DataQs system is the electronic means that motor carriers, commercial drivers, and others have at their disposal to request a review of the quality and correctness of the data maintained and disseminated by FMCSA

• Why do we have DataQs?
  
  • Federal mandate in 2001 to review and substantiate the quality of disseminated information
  
  • FMCSA is committed to ensuring the integrity of State- and federally-reported safety data in MCMIS
### Who Uses DataQs?

<table>
<thead>
<tr>
<th>Role</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Motor Carrier:</strong></td>
<td>Files concerns about inspection and crash data available from FMCSA or other information displayed on safety records.</td>
</tr>
<tr>
<td><strong>Driver:</strong></td>
<td>Files concerns about Pre-Employment Screening Program (PSP) reports or information reported to the Drug and Alcohol Clearinghouse (Clearinghouse) and to monitor the status of a current RDR.</td>
</tr>
<tr>
<td><strong>Public:</strong></td>
<td>Enters concerns about data made available by FMCSA and tracks requests for review.</td>
</tr>
<tr>
<td><strong>FMCSA &amp; State Partners:</strong></td>
<td>Manages and responds to RDRs, files data concerns or views reports describing the type and volume of requests to DataQs RDRs.</td>
</tr>
</tbody>
</table>

What Information Is Available in DataQs?

• Requestors can see:
  • Any information or files that the requestor submits with the RDR
  • Responses added to the RDR by any party that are not marked “For FMCSA/State Agency eyes only”
  • Helpful information in the Help Center
  • State Analyst Guide

• Carriers can see:
  • RDRs for crashes or inspections assigned to their US DOT number
  • State Analyst Guide

• State users can see:
  • All RDRs in the system and reporting tools
  • Additional resources in the Help Center
  • State Analyst Guide
Discussion - Submitting Requests

• How many of you have had to submit a request?
• What are the reasons for submitting request on behalf of someone?
DataQs Demo – Submitting an RDR

https://dataqs.fmcsa.dot.gov/
Overview of RDR process

• Stakeholders

• Process

* If the RDR belongs to another State, then forward it to the MCDAP office in the appropriate State.
* If the RDR belongs to another agency within your State, then forward it to that agency. If the agency is not active with DataQs, then you may need to coordinate via email with them.
* If the RDR pertains to a Federal inspection, then forward it to your State FMCSA office.
What Is the DataQs Analyst Guide?

• Practical guidance and best practices to resolve and address RDRs for Federal and State users

What’s New in Version 3.0?

- Reorganized topic areas
- Updated section on addressing Adjudicated Citations
- Added information on handling Crash Preventability Determination Program Requests and Drug and Alcohol Clearinghouse Petitions
How have you used the guide in your work?

For example:

- What sections are the most useful?
- Do you prefer to use the guide as printed or electronic content?
Addressing Requests for Data Review

- Verify submitted information
- Review attachments
- Verify FMCSA requirements
- Research an RDR
- Resolve the RDR
DataQs Demo – Addressing an RDR

https://dataqs.fmcsa.dot.gov/
Verify Submitted Information/Requestor Information

• Confirm the identity of the requestor and their association with the company on the crash or inspection

• Does the system identify the requestor as a validated motor carrier user?
  • No – direct them to the Company Portal to see the data change

• Addressing 3rd party submissions
  • Remember to consider guidance on handling sensitive or personally identifiable information when responding to requests
Verify Submitted Information - Record Data

• Confirm the data elements (e.g., carrier, driver, and vehicle information) across the data sources
  • Original inspection or crash report
  • SAFETYNET
  • MCMIS

• If you need to correct a discrepancy...
  • between original record and SAFETYNET or MCMIS, re-upload the record
  • between SAFETYNET and MCMIS, contact FMCSA Tech Support at fmctechsup@dot.gov
Review RDR Attachments

• If attachments differ from State records...
  • and the wrong document was attached, request new evidence from the requestor
  • and you believe documents were falsified, send a notice to dataqs@dot.gov

• Request additional documentation if there is insufficient evidence to support the RDR (the onus is on the requestor to provide needed information)
Verify FMCSA Reporting Requirements

- Ensure the crash/inspection record should be in FMCSA’s data systems
  - Review crashes for reportability (for example, the crash involved a fatality, injury or towaway and the vehicle was in transport/in commerce)
  - Confirm inspection was performed to FMCSA standards (for example, by an FMCSA/CVSA certified inspector not an in-house carrier inspection)
Research an RDR

• Review other FMCSA data systems (e.g., Query Central, SMS, DSMS/DIR)
  • To help identify correct driver and carrier information
  • To research driver and carrier history
• Discuss with officer/inspector of record
• Reach out to FMCSA Division Office
• Contact the judicial authority regarding adjudicated citations
Take the following actions in this order:

1. Update or amend the record in SAFETynet

2. Upload record to MCMIS

3. Close the RDR in DataQs
   - Select the appropriate status
   - Write a detailed response* letting the submitter know action was (or was not) taken

*For each request type, response templates are available in the system to assist with your detailed response
Reopened RDRs

- Best practices for addressing reopened RDRs
- What do you when a request has been reopened?
Addressing Adjudicated Citations in DataQs

• Adjudicated Citation guidance is available in the guide
  • Outlines Policy
  • Provides Examples
  • Includes Best Practices
• Attend session on Adjudicated Citations
Addressing Drug and Alcohol Clearinghouse RDRs

Drug and Alcohol Clearinghouse RDRs

• Handle requests for incorrect violations on inspection reports, even if they are related to drug and alcohol offenses

• For requests pertaining to Clearinghouse program data, inform the requestor to submit a “petition” under the Drug and Alcohol Clearinghouse type
Crash Preventability Determination Program RDRs

- Handle requests for reportability of crashes, even if the requestor requests a preventability review

- For requests pertaining to the preventability of a crash, inform the requestor to submit a new RDR under the Crash Preventability Determination Program type (crash could not be prevented). Note the following requirements:
  - Crash occurred on or after August 1, 2019
  - Crash must be 1 of 16 eligible crash scenarios
DataQs Demo – Reporting Options

https://dataqs.fmcsa.dot.gov/
Have Questions? Let Us know!

Jeremy Crowell  
(617) 494-2824  
Jeremy.Crowell@dot.gov

Janna Cox  
(360) 596-3815  
Janna.Cox@wsp.wa.gov

Additional Resources:  
Data Quality Website  
http://ai.fmcsa.dot.gov/DataQuality  
DataQs Website  
http://dataqs.fmcsa.dot.gov/

Thank You!