SAFETYNET: Crash Reports

The SAFETYNET Crash Reports make your job easier by helping you find specific information in the SAFETYNET database. Reports can answer questions about the upload status of the crash records, and details on rejected records. Ultimately, reports help you support motor carrier safety programs and help FMCSA prioritize at-risk carriers for interventions.

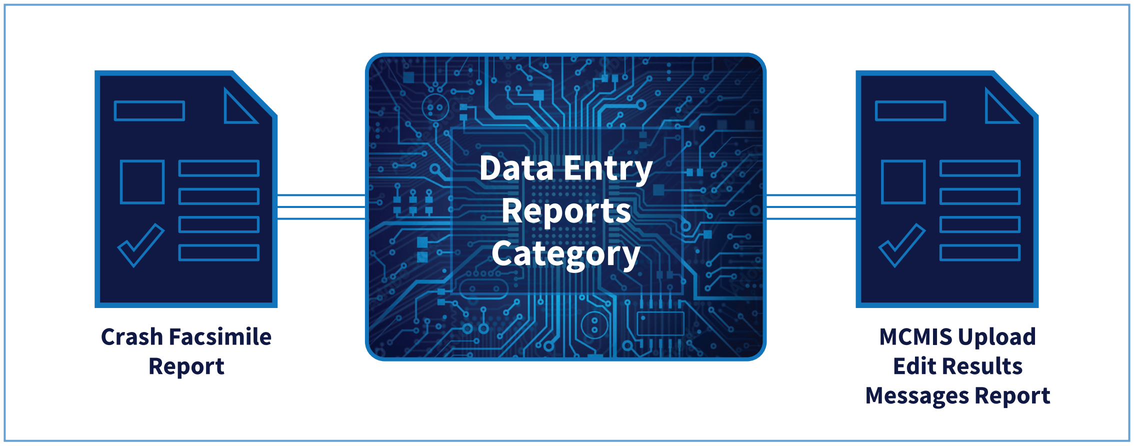
What types of canned reports are available?

You can view the following types of reports by selecting Reports from the top menu:

Report Type	Description
Record Summary Reports	Provides a record summary report and a function to generate custom reports.
Data Entry Reports	Generate specific data entry reports.
Summary Reports	Provide quantitative overviews of the status of the Crash Program.
Crossover Reports	Generate carrier reports from inspections and crashes.
Upload Status Reports	Provide a summary and details report of the crashes uploaded and pending confirmation, as well as the number of days between the crash date and upload date.

What are the most commonly used canned reports?

The two most commonly used reports are the **Crash Facsimile Report** and the **Motor Carrier Management Information System (MCMIS) Upload Edit Results Messages Report**.



The **Crash Facsimile Report** has been formatted for easy review and is located in the Data Entry Reports category. It is used primarily to fill internal requests for copies of crash records. The report provides limited data, including the SAFETYNET portion of a crash report. Information from a full report (e.g., a crash narrative) is available from the State agency that collects all crash reports.

The **MCMIS Upload Edit Results Messages Report** is located in the Data Entry Reports category and displays confirmation results from MCMIS after uploaded records have been processed. The report displays any records that were rejected by MCMIS, along with Warnings and Errors so you can complete any missing or inaccurate data.

How can I create a custom report?

SAFETYNET makes it easy to create custom reports. The grid can be customized by adding and/or removing columns. Query results from the grid can then be exported into other software to create attractive, shareable reports.

To create a custom report, first run a query. To export the results:

- Select Reports ▶ Record Summary ▶ Print/Save
- Keep the default settings, and under Select Rows, choose All Rows
- Click on Save to export the grid as a text file
- Open MS Excel and click on File ▶ Open
- Navigate to the location of the saved grid.txt file, and click Open
- MS Excel will run the import wizard; maintain default settings from the wizard
- When the import is done, save the file as a XLSX file

Hint: By default, the file name is grid.txt, but you may want to save the file with a more meaningful name.