Federal Motor Carrier Safety Administration (FMCSA)
Discretionary Grant Program Technical Assistance Webinar Series

Webinar 4

High Priority Discretionary Grant Program Overview

U.S. Department of Transportation
Federal Motor Carrier Safety Administration

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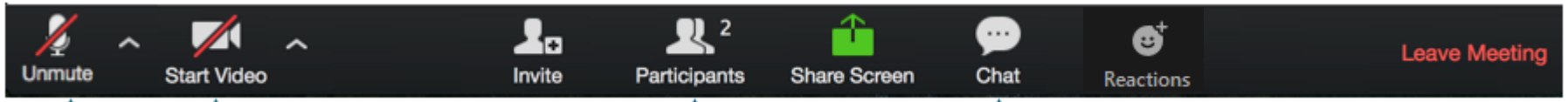

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Agenda

- Previous Webinars
- Notice of Funding Opportunity (NOFO) Structure
- Resources

Previous Webinars - www.fmcsa.dot.gov/grantswebinars

Grant Technical Assistance Webinar	Date	Webinar Descriptions	Registration Links
Webinar 1: **FMCSA Discretionary Grants: How to Apply**	Wednesday, October 12, 2022 3pm to 4:30 pm eastern	Awareness of how to apply for an FMCSA discretionary grant is an essential part of submitting a successful application. The webinar will provide an overview of registration and eligibility requirements.	https://usdot.zoomgov.com/meeting/register/vJIsce-qrD8rGGPKmRFRYhk2vOZERBWe-eM
Webinar 2: **FMCSA Title VI Program Compliance Plan Requirements**	Tuesday, October 18, 2022 1pm to 2:30 pm eastern	The Title VI Program Compliance Plan is a requirement for receiving FMCSA Federal financial assistance. The Plan commits the grant applicant to comply with Title VI and related nondiscrimination authorities. The webinar will guide applicants through new Plan development and annual Plan update requirements.	https://usdot.zoomgov.com/meeting/register/vJIscuqtrj0uE9dKdechoAzcv1isYmY7XC8
Webinar 3: **FMCSA Discretionary Grants CDLPI & CMVOST Program Overview**	Tuesday, October 25, 2022 1pm to 2:30 pm eastern	The webinar will provide an overview of Commercial Driver's License Program Implementation (CDLPI), and Commercial Motor Vehicle Operator Safety Training (CMVOST) Grant Program goals and objectives, eligibility requirements, application review process, and resources available for submitting a successful application. For specific program information go to: https://ai.fmcsa.dot.gov/Grants/default.aspx	https://usdot.zoomgov.com/meeting/register/vJItdeyprT4vGcsXJrELOlSvU4O3CazWdGk
Webinar 4: **FMCSA Discretionary Grants High Priority Program Overview**	Tuesday, November 1, 2022 1pm to 2:30 pm eastern	The webinar will provide an overview of High Priority (HP) Grant Program goals and objectives, eligibility requirements, application review process, and resources available for submitting a successful application. For specific program information go to: https://ai.fmcsa.dot.gov/Grants/default.aspx	https://usdot.zoomgov.com/meeting/register/vJItdOCuqjsjEiqrFRxb6ElTGSwdm9gGwHA

Notice of Funding Opportunity (NOFO) Structure

- **Section A -** Program Description
- **Section B -** Federal Award Information
- **Section C -** Eligibility Information
- **Section D -** Application and Submission Information
- **Section E -** Application Review Information
- **Section F -** Federal Award Administration Information
- **Section G -** Federal Awarding Agency Contacts
- **Section H -** Other Information

Section A: National Priority Descriptions - High Priority (HP)

- **Enforcement of CMV Operation and Compliance with Safety Regulations (HP-CMV)**
  - HP-CMV funds activities and projects that improve CMV safety, including increasing public awareness, conducting safety data improvement projects, and developing new technologies.
  - https://ai.fmcsa.dot.gov/Grants/HighPriority.aspx

- **Eligibility**
  - State government agencies including District of Columbia, Commonwealth of Puerto Rico, Commonwealth of the Northern Mariana Islands, American Samoa, Guam, and the U.S. Virgin Islands;
  - local governments (including county, city, township, and special district);
  - Federally recognized Native American tribal governments;
  - institutions of higher education; and
  - non-profit organizations with a 501(c)(3) status with the Internal Revenue Service.
  - **For Profit Organizations and Individuals are NOT an eligible entity.**

Section A: National Priority Descriptions - High Priority (HP)

- **Performance and Registration Information Systems Management (PRISM)**
  - A partnership with State International Registration Plan (IRP) offices and Law Enforcement that improves highway safety by identifying and immobilizing commercial motor carriers that are prohibited from operating due to a Federal Out-of-Service (OOS) Order.
  - https://ai.fmcsa.dot.gov/PRISM

- **Eligibility**
  - State government agencies including District of Columbia, Commonwealth of Puerto Rico, Commonwealth of the Northern Mariana Islands, American Samoa, Guam, and the U.S. Virgin Islands
  - **For Profit Organizations and Individuals are NOT an eligible entity.**

Section A: National Priority Descriptions - High Priority (HP)

- **State Safety Data Quality (SSDQ)**
  - The FMCSA's safety programs use State-reported data on crashes and inspections to prioritize resources for the greatest impact on large truck and bus safety. The FMCSA SSDQ program focuses on ensuring the availability of high-quality data from our State partners.
  - https://ai.fmcsa.dot.gov/DataQuality/

- **Eligibility**
  - State government agencies including District of Columbia, Commonwealth of Puerto Rico, Commonwealth of the Northern Mariana Islands, American Samoa, Guam, and the U.S. Virgin Islands;
  - local governments (including county, city, township, and special district);
  - Federally recognized Native American tribal governments;
  - institutions of higher education; and
  - non-profit organizations with a 501(c)(3) status with the Internal Revenue Service.
  - **For Profit Organizations and Individuals are NOT an eligible entity.**

Section A: National Priority Descriptions - High Priority (HP)

- **Innovative Technology Deployment (HP-ITD)**
  - HP-ITD provides funding for the deployment and development of new and innovative advanced technology solutions that support commercial motor vehicle information systems and networks, for planning activities, and for the operation and maintenance costs associated with innovative technology.
  - https://ai.fmcsa.dot.gov/Grants/ITD.aspx

- **Eligibility**
  - States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, and the U.S. Virgin Islands.
  - The FMCSA may award HP-ITD funds to eligible applicants that have an approved program plan as outlined in the Fixing America's Surface Transportation (FAST) Act.
  - **For Profit Organizations and Individuals are NOT an eligible entity.**

Section A: National Priority Descriptions - High Priority (HP)

- **Commercial Motor Vehicle Enforcement Training and Support (CMV-ETS)**
  - High Priority Safety Enforcement Training provides funding to nonprofit entities with the expertise to train non-federal personnel who engage in CMV safety enforcement activities.
  - https://ai.fmcsa.dot.gov/Grants/HighPriority.aspx

- **Eligibility**
  - Nonprofit organizations which have:
    - expertise in conducting a training program for non-Federal employees; and
    - the ability to reach and involve in a training program a target population of commercial motor vehicle safety enforcement and compliance employees.
    - **For Profit Organizations are NOT eligible entities.**

Section A: Goals & Objectives

- Supporting participation in performance and registration information systems management
- Conducting safety data improvement projects
- Increasing public awareness and education on CMV safety
- Targeting unsafe driving of CMV and Non-CMV in areas identified as high-risk crash corridors
- Improving the safe and secure movement of hazardous materials
- Improving safe transportation of goods and persons in foreign commerce
- Demonstrating new technologies to improve CMV safety
- Otherwise improving CMV safety and compliance with CMV safety regulations

Section A: Performance Goals & Indicators

- **CMV Crash Reduction**
  - Activities implemented under the award address reductions in fatal and non-fatal crashes involving CMVs, especially in areas identified as high-risk.
- **CMV Safety Improvement**
  - Activities conducted under the HP-CMV award improve overall CMV and non-CMV safety.
- **Innovative Approach**
  - HP-CMV award activities provide a novel technique or approach (program design, use of technology assets, etc.) to benefit national CMV safety and/or improve safety data quality.
- **Collaborative Process and Shared Results**
  - Activities developed or implemented under the HP-CMV award have the potential to be more widely adopted and applied by other stakeholders.

Section B: Federal Award Information

- **Funding and Number of Awards**
  - Congress Authorizes and Appropriates Funding
  - An estimate of number of awards to be made each year
  - NOFO will indicate If program has a maximum per award

- **Type of Award**
  - Cooperative Agreement
  - Grant

- **Period of Performance**
  - Based upon Program Statute in USC, the number of years will be provided for each specific grant program.

Section B: Federal Award Information

- **Standard Title VI/Non-Discrimination Program Assurance and Plan Title VI Assessments**
  - This is a requirement which commits the grant applicant to complying with Title VI and related nondiscrimination authorities.
  - The Assurance and Plan Title VI Assessment must be received and approved by the FMCSA Title VI Program Manager
  - If an applicant does not include the approved documents in the application, the application can be determined to be ineligible.
    - Process could take up to six months.
    - Recorded webinar available at https://www.fmcsa.dot.gov/grantswebinars
    - Questions on Title VI Program Assurance and Compliance Plan
      - Contact Lester Finkle at Lester.Finkle@dot.gov

Section C: Eligibility Information

- **Eligible Applicants**
  - Grant Program Specific

- **Cost-Sharing and Matching Requirements**
  - Each program's Statute indicates up to 15%

Section D: Application & Submission Information

- **Content and Form of Application Submissions**
  - Formatting
    - Fonts
    - Page number limitations
  - **Narrative Section Requirements**
    - Project Narrative Descriptions - **Performance Based**
    - Budget Narrative Description

Project Narrative Sections

- Introduction
- Problem Statement
- Performance Objective
- Performance Activity
- Performance Measurement Plan
- Monitoring and Timeline/Milestone Plan

- **Assistant with writing a successful performance-based project narrative refer to High Priority Best Practices**
  - https://ai.fmcsa.dot.gov/downloadFile.axd/HP_Best_Practices_20190628.pdf

Section E: Application Review Information

- **Eligibility Criteria**
  - Intake Process
- **Merit Evaluation Criteria**
  - Technical Merit
    - Panel of Subject Matter Experts reviews each applications
  - Budget/Cost Analysis Criteria
    - Allowable, Reasonableness, Allocable, and supports project plan details
  - Program-Specific Criteria
    - Priority addressed and likely to achieve successful completion of project
  - Past Performance Criteria
    - Past awards achievements of Objectives/Activities within budget and timelines
  - Other Review Information
    - E.O. 13985 and ROUTES, Economic Vitality, use of alternative Fuels, etc

Section E: Application Review Information

- **Review and Selection Process**
  - Recommendation of the initial selection provided to the FMCSA Administrator for review and approval.
    - Consolidation of all five merit review elements to be comprehensive evaluation summary of all critical items
    - Assigned Rating Determination

Section E: Application Review Information

- **Ratings**

  The FMCSA prioritizes applications using the ratings shown below based on the applicability of the merit criteria and other preferences to the application.

  - **Highly Responsive**
    - Fully addressed all aspects of NOFO with minimum or no weaknesses
  - **Responsive**
    - Most aspects of NOFO addressed with weaknesses addressed with a recommendation of reduced award or post award term and condition
  - **Not Responsive**
    - Does not address all aspects of NOFO sufficiently to indicate a strong likelihood of successfully administer the project plan

Section F – Federal Award Notices

- FMCSA may contact applicants with additional questions or for clarification of the application's components.
- Applicants chosen for funding are formally notified electronically by FMCSA's grant management system, GrantSolutions (www.grantsolutions.gov).
- Acceptance of the award constitutes the recipient's agreement to comply with all applicable statutes, regulations, executive orders, OMB circulars, and terms and conditions of the award.
- Unsuccessful applicants will be notified by email.
- The FMCSA will send a letter to notify those who were not funded with suggestions for how applications can be improved for the next grant cycle.
- The FMCSA does not have an appeal process for unsuccessful applications for discretionary grant funds.

Section F – Administrative & National Policy Requirements

- All awards will be administered pursuant to the **Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards found in 2 CFR part 200**, as adopted by DOT at 2 CFR part 1201 and FMCSA statutes and regulations.
- Additional provisions that apply to this NOFO and/or awards made under this NOFO, including but not limited to those related to SAM, can be found in the Grants.gov application package under the “Related Documents” tab.

Section F – Reporting

- **Quarterly Reporting responsibilities include:**
  - Program performance reports using the Performance Progress Report (SF-PPR)
  - Financial status using the Federal Financial Report (SF-425, also known as the FFR)
  - Request for Reimbursement (SF-270)
- **Recipients must submit**
  - SF-425 and SF-PPR reports electronically through GrantSolutions
  - SF-270 reimbursement requests electronically through Delphi/iSupplier

Section G – Federal Agency Contacts

- Bettina.Conroy@dot.gov
  FMCSA Transportation Specialist
  State Programs Division

Sections H: Other Information

- **Federal Funding Opportunities and Application Package**
  - www.Grants.gov
- **Grant Management Training**
  - https://ai.fmcsa.dot.gov/Grants/GrantManagement.aspx
  - Modules: Grant Application - Grant Implementation - Grant Close-out
- **High Priority Resource Guide**
  - https://ai.fmcsa.dot.gov/downloadFile.axd?file=Grants_Management_HP_Resource_Guide_20190628.pdf
  - Policy guidance, websites, forms, and training

Sections H: Other Information

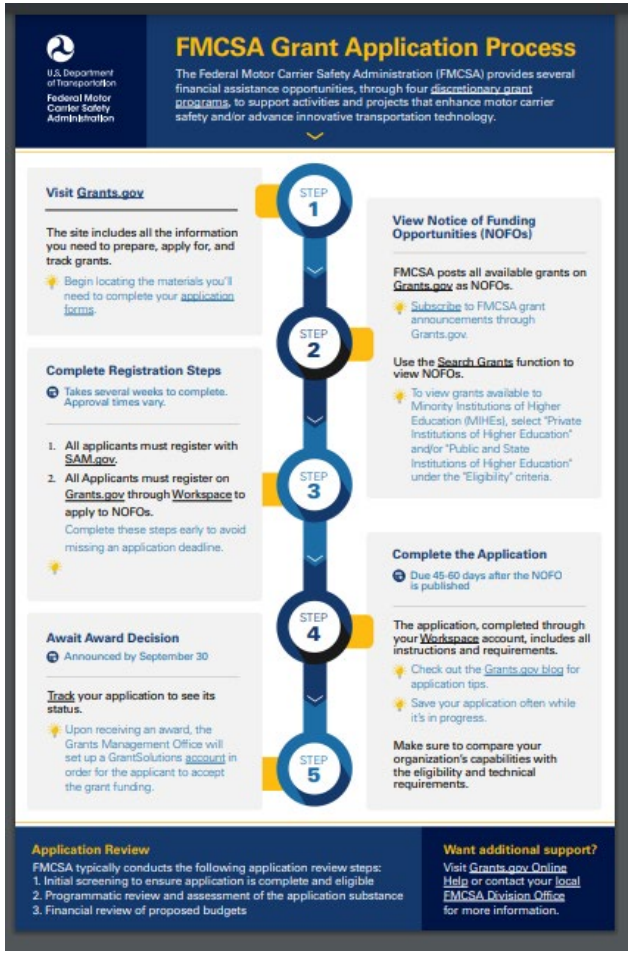
- **High Priority Best Practices**
  - https://ai.fmcsa.dot.gov/downloadFile.axd/HP_Best_Practices_20190628.pdf
  - Offers suggestions for writing a competitive and successful grant application

- **Motor Carrier Grant Comprehensive Policy**
  - https://www.fmcsa.dot.gov/sites/fmcsa.dot.gov/files/docs/mission/grants/73001/motor-carrier-grant-comprehensive-policy-v31
  - Provides program policy, guidance, technical assistance and eligibility Information

- **Notice of Funding Opportunity (NOFO)**
  - Appendix A: Application Package Requirements Checklist
  - Appendix B: Budget Narrative Guidance

- **FY22 HP-CMV SAMPLE NOFO**
  - https://www.grantsolutions.gov/gs/preaward/previewPublicAnnouncement.do?id=96416

Resource: FMCSA Grant Application Process



https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA-Grant-Application-Process-Infographic.pdf

Resource: How to Apply

FMCSA GRANTS

BEFORE YOU APPLY

U.S. Department of Transportation
Federal Motor Carrier Safety Administration

FMCSA offers grants to different types of organizations working on commercial motor vehicle safety activities.

Have you reviewed FMCSA's grant opportunities (https://ai.fmcsa.dot.gov/Grants/Default.aspx) and determined that your organization is a good candidate? There are several steps to take before applying. It is recommended that you begin this process at least six to eight weeks before the grant application deadline.

1 Obtain a Unique Identifier

To receive federal grants, your organization must obtain a unique identifier. In April 2022, the government will transition from using the nine-character Data Universal Numbering System (DUNS) Number as its unique identifier system to the 12-character alphanumeric Unique Entity Identifier (UEI) system.

If you'll be applying for a grant before April 4, 2022:

- Register on the Dun & Bradstreet website (https://fedgov.dnb.com/webform/index.jsp) or call 1-866-705-5711.
- Your DUNS number will be processed and assigned in one to two businesses days after registration.

If you'll be applying for a grant after April 4, 2022, or if your organization has already been assigned a DUNS Number:

- Move on to Step 2; your UEI will be assigned when you register with the System for Award Management.

2 Register in the System for Award Management

The System for Award Management, or SAM, is a web-based, government-wide application that collects information related to awards and grants for all federal partners. Your organization must register with SAM for FMCSA to track your application.

- Register on the SAM website (https://sam.gov/content/home) and use your organization's Employer Identification Number (or EIN, a federal tax identification number).
- SAM requires annual registration renewal, even if your organization uses the same DUNS Number or UEI from year to year.
- A **notarized letter** appointing the authorized administrator for your account is needed before SAM registration can be activated or renewed.
- Registration in SAM.gov can take **up to 15 business days.**

For more tips on SAM.gov registration, including designating points of contact for your organization, view our training video (https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2_v3.zip/story_html5.html) and select Registration Systems: Applying for a Grant from the left navigation bar.

3 Register in grants.gov

Grants.gov is the government portal where your organization can find and apply for federal grant opportunities. Registering with grants.gov is the only way to apply for an FMCSA grant.

- Register on the grants.gov website (https://www.grants.gov).
- Registration in grants.gov can take **two to four weeks** and requires validation with SAM. That means your SAM registration must be complete before registering with grants.gov.

For more tips on grants.gov registration, including designating points of contact for your organization, view our training video (https://ai.fmcsa.dot.gov/downloadFile.axd/Phase2_v3.zip/story_html5.html) and select Registration Systems: Applying for a Grant from the left navigation bar.

Once you've completed the pre-application process, you're ready to begin assembling your application package. For more resources, including best practices for writing an application, instructions on how to apply, and post-award tips, view all our training videos at https://ai.fmcsa.dot.gov/Grants/Default.aspx.

FMCSA-ADO-22-018 September 2022

https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA_Grants_Outreach_Before_You_Apply.pdf

Resource: FMCSA Discretionary Grant Programs

U.S. Department of Transportation
Federal Motor Carrier Safety Administration

FMCSA

GRANT OPPORTUNITIES

The U.S. Department of Transportation's Federal Motor Carrier Safety Administration (FMCSA) is dedicated to improving the safety of commercial motor vehicles and reducing crashes, injuries, and fatalities involving large trucks and buses on the nation's roads.

Each year, FMCSA awards grants to support safety projects and initiatives associated with this mission. Many different types of organizations and government agencies are invited to apply. The below chart outlines FMCSA's grant programs and their eligible applicants.

GRANT PROGRAM:

Motor Carrier Safety Assistance Program (MCSAP)

FMCSA's largest grant program, MCSAP aims to create consistent, uniform, and effective commercial motor vehicle (CMV) safety programs to reduce CMV-involved crashes, fatalities, and injuries.

COMPETITIVE GRANT?*

No; Grant funding is allocated to States and territories based on a formula established by statute and codified in Title 49 of the Code of Federal Regulations (CFR), Part 350.

ELIGIBLE APPLICANTS:

- Lead State or territory agencies (as designated by the governor) responsible for administering their State or territory's Commercial Vehicle Safety Plan

GRANT PROGRAM:

High Priority – Safety Enforcement Training

High Priority Safety Enforcement Training provides funding to non-profit entities with the expertise to train non-federal personnel who engage in CMV safety enforcement activities.

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- Non-profit entities

GRANT PROGRAM:

High Priority – Innovative Technology Deployment (HP-ITD)

HP-ITD provides funding for the development, deployment, and maintenance of intelligent transportation system technology to support CMV operations.

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- State government agencies, including territories and the District of Columbia

See reverse for additional grant opportunities →

***Competitive or discretionary* grants** are a type of federal grant that is awarded at an agency's (in this case, FMCSA's) discretion, based on the merit review criteria that is outlined in the Notice of Funding Opportunity (NOFO), a document that describes the funding priorities and application logistics of each grant program; ***non-competitive, formula or mandatory* grants** are a type of federal grant that is awarded to designated entities using an approved formula consisting of CMV statistics.

For more information on these grants, including details on how to apply and the types of grant projects covered, visit https://ai.fmcsa.dot.gov/Grants. To view FMCSA grants that are currently accepting applications, visit grants.gov and search "FMCSA".

U.S. Department of Transportation
Federal Motor Carrier Safety Administration

FMCSA

GRANT OPPORTUNITIES

GRANT PROGRAM:

High Priority – Commercial Motor Vehicle Safety (HP-CMV)

HP-CMV funds activities and projects that improve CMV safety, including increasing public awareness, conducting safety data improvement projects, and developing new technologies.

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- State government agencies, including territories and the District of Columbia
- Local governments, including local law enforcement agencies
- Federally recognized Native American tribal governments
- Institutions of higher education
- Non-profit organizations with 501(c)(3) status
- Lead State or territory agencies seeking to enhance the activities funded by a MCSAP grant (see more detail about MCSAP on the reverse)

GRANT PROGRAM:

Commercial Driver's License Program Implementation (CDLPI)

CDLPI is focused on the execution and improvement of the national Commercial Driver's License (CDL) program, including ensuring compliance with federal regulations governing the CDL program and achieving the mission of "One Driver – One License – One Record."

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- State Driver Licensing Agencies
- Other State agencies working to implement the CDL program
- Public, State, and private institutions of higher education
- Non-profit organizations with 501(c)(3) status
- For-profit organizations
- Federally recognized Native American tribal organizations
- Local governmental agencies

GRANT PROGRAM:

Commercial Motor Vehicle Operator Safety Training (CMVOST)

CMVOST's purpose is to increase the number of CDL holders who have received enhanced operator safety training (with a focus on assisting current or former members of the U.S. Armed Forces and their spouses transition to CMV careers).

COMPETITIVE GRANT?*

Yes; Grant funding is awarded at the agency's discretion and is based solely on the merit review criteria that is outlined in the Notice of Funding Opportunity.

ELIGIBLE APPLICANTS:

- Educational institutions with accreditation recognized by the U.S. Department of Education
- Non-accredited institutions that are approved by the U.S. Department of Labor as eligible training providers and that accept Workforce Innovation and Opportunity Act (WIOA) grants
  - Non-accredited institutions must be recognized by State Administrative Agencies and the U.S. Department of Veteran's Affairs (VA) to accept VA benefits

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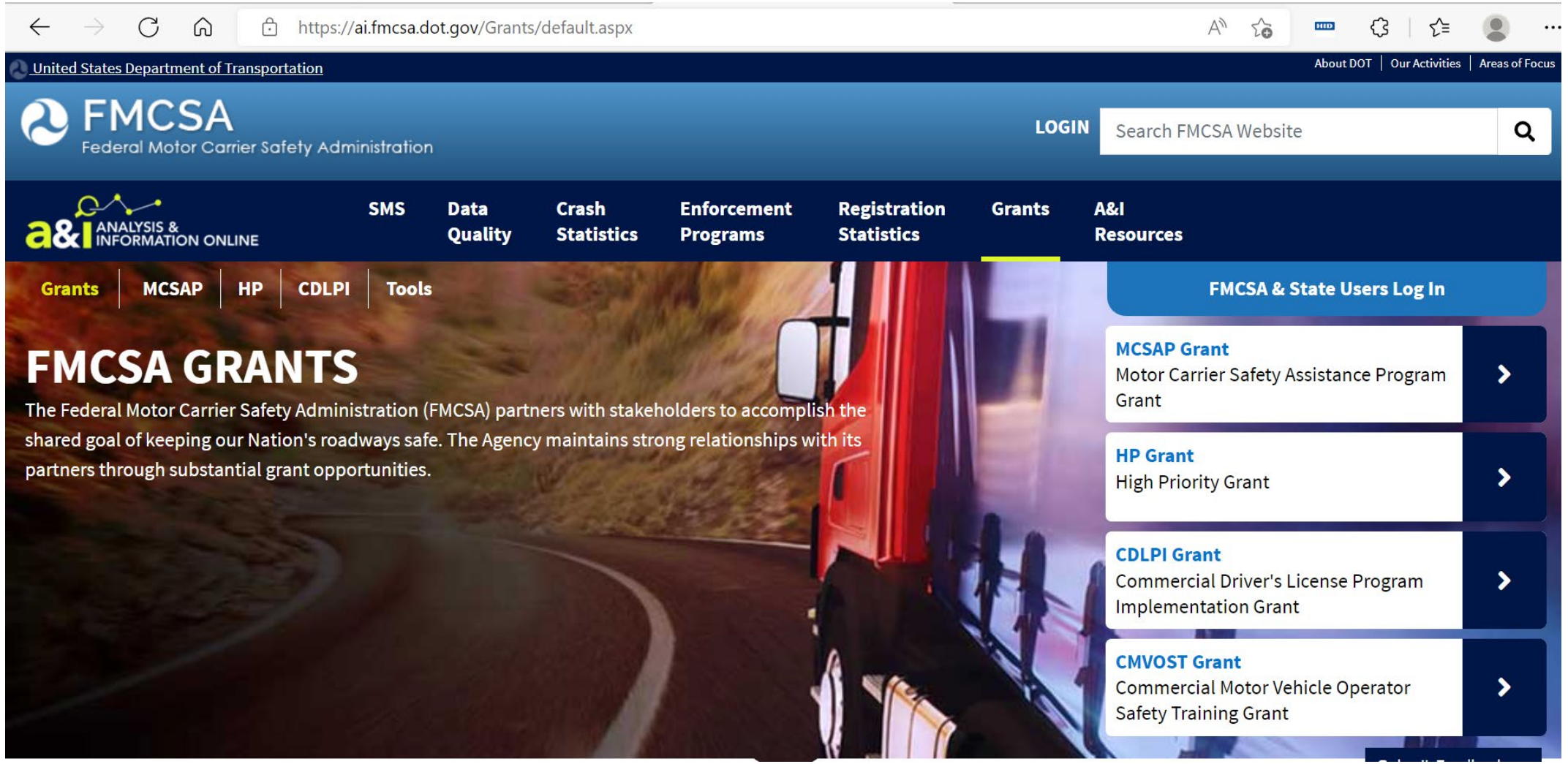
FMCSA-ADO-22-017

September 2022

https://ai.fmcsa.dot.gov/downloadFile.axd/FMCSA_Grants_Outreach_Grant_Opportunities.pdf

Resource: Analysis & Information Online (A&I)



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THANK YOU!